

Titans RFC Age Group Team Manager – Roles & Responsibility

General Role

A person with a love for the game of rugby and the ethos of the game.
Someone that has the ability to work with coaches, parents & children.
Of even temperament and good communications skills
Competency of TeamSnap

Ability to use MS Excel & MS Word and submit tournament entry forms
(teams lists)

Ability to organise other parents to help at tournaments.

Responsibilities:

1. Be able to use and administer TeamSnap as the Team Manager (events / attendance / messages) and help parents with this if required.
2. Help Head coach with general weekly team administration (welcome new parents, check TeamSnap attendance, share notices with parents)
3. Undertake team Administration for Tournaments.
4. Help coaches during the JRCS tournament or other tournaments throughout the year and be an ambassador for TitansRFC at these events.
5. Build rapport with parents and utilise these for assisting at JRCS tournament or other tournaments.
6. Attend JRCS Inter Club networking events when scheduled (work commitment dependant)
7. Drive enthusiasm and communication on the Parents WhatsApp Group as well as Share updates with parents on key information.
8. Drive Social engagement between parents and encourage to attend club social events.

Commitment of a Team manager.

At Training on Sundays

We understand life is busy and therefore we don't expect 100% attendance at training.

We also understand kids fall sick and have other sports events and don't expect you to be present when you child is not present.

Therefore, as team manager is more an administrative role, we ask you to be present as much as you can at training mainly to liaise with other parents.

At Tournaments on Saturdays and/or Sundays

Again we don't expect 100% attendance at tournaments as the bulk of the Team managers work is pre-Tournament in the Administration.

We do ask team managers to be present, if possible, at Tournaments if their child is attending and to help Coaches co-ordinate any parent volunteers and trouble shoot any admin issues if they arise.

